



**TOWN BOARD MEETING**  
Town Board Chamber  
3 S. Timber Ridge Parkway, Severance, CO 80550

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**MINUTES**  
**REGULAR MEETING 2019-02**  
**February 5, 2019**  
**6:00 p.m.**

**Present:**

**Mayor:**

Don McLeod

**Trustees:**

Bruce Florquist  
Dennis "Zeke" Kane  
Frank Baszler  
Michelle Duda  
Tad Stout

**Absent:**

Matt Gordon

**Staff:**

Nicholas Wharton, Town Administrator  
Michael Jenner, Town Clerk  
Mitchell Nelson, Town Planner  
Greg Bell, Town Attorney

**Audience:** Ann Kling, Dan and Lynn Meyers, Julie, Gunnar and Lily Stout, Monica and Joshua Morris, Ashleigh Overby, Bert Williams, Matt Jones, Ashley Belvia, Bo Winter.

**1 CALL TO ORDER**

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comment:**

*The purpose of the Public Comment is for members of the public to speak to the Town Board on any subject not scheduled on the Agenda. To accomplish scheduled agenda items, comments should be limited to a three-minute time-*

*period. The Town Board shall make no decision or action on comments, except to schedule the matter for decision later. Those addressing the Town Board are requested to state their name and address.*

**4. Agenda Review: Town Administrator**

- Town Administrator Nicholas Wharton brought up a small discrepancy on the December Financials and asked for them to be pulled.

**5. Consent Calendar**

*The Consent Calendar is intended to allow the Town Board to spend its time and energy on the important items on a lengthy agenda. Administration recommends approval of the Consent Calendar. Anyone may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately. Agenda items pulled from the Consent Calendar will be considered separately under Pulled Consent Items. Items remaining on the Consent Calendar will be approved by Town Board with one vote. The Consent Calendar consists of: Ordinances that are routine; Resolutions that are routine; Items of no perceived controversy; Routine administrative actions.*

- Minutes – 2019-1 January 22, 2019
- Payables- December 2018 Payables
- Financials- December 2018 Financials

**MOTION WAS MADE BY TRUSTEE FLORQUIST** second by Trustee Stout to approve the consent calendar without the December 2018 Financials. All Board members present voting **YES**,

**MOTION PASSED**

**6. Approval of Agenda**

**MOTION WAS MADE BY TRUSTEE KANE** second by Trustee Baszler to approve the agenda. All Board members present voting **YES**,

**MOTION PASSED**

**2 REGULAR MEETING**

**1. Presentation by Chief John Minor of the Silverthorne Police Department**

**2. SRC Site Plan**

-Town Planner Mitchell Nelson introduced Matt Jones for SRC Oil and Gas to present the Golden Eagle Acres oil and gas site.

-Kevin Cuzio for SRC explained how excess gas is burned off the line and will fall under the noise requirements for the permanent facilities.

- **Action**

**MOTION WAS MADE BY TRUSTEE BASZLER** second by Trustee Stout to approve the SRC Site Plan with staff recommendations, conditions and some considerations for the Town Boards view of what

needs to be done. All Board members present voting **YES**,

**MOTION PASSED**

**3. Amendment to the Land Use Code for Oil and Gas Ordinance. 2019-02**

- **Public Hearing-** was opened at 7:01 PM and all Board Members were present minus Trustee Gordon and closed at 7:17 PM.
  
- Town Planner Mitch Nelson explained the background of the Ordinance and how it had gone through Planning Commission and the Board before but had some clerical errors and concerns regarding dust abatement, so it is presented before the board again. Mr. Nelson also explained that staff would like to go forward with creating a handbook that prescribes certain dust abatement methods depending on the type of use and this Ordinance will reference those books. Mr. Nelson also stated that that plugged and abandoned wells would be required to meet standards that were taken from the Town of Firestone.
- -Bo Winter had questions in regards to how stringent this fugitive dust requirements may be. Town Planner Mitch Nelson explained that there are different levels of requirements for each type of use.
  
- **Ordinance 2019-02**
- **Action**

**MOTION WAS MADE BY TRUSTEE BASZLER** second by Trustee Florquist to approve Ordinance 2019-02 with staff changes and recommendations. All Board members present voting **YES**,

**MOTION PASSED**

A Five-minute recess occurred from 7:13-18

**4. Resolution 2019-03R: Resolution allowing temporary remote participation by Board Members**

- Town Administrator Nicholas Wharton brought before the request to take part in Town Board Meetings remotely on behalf of Trustee Gordon. After speaking with the attorneys, it was suggested that it was possible but would recommend no voting on quasi-judicial matters. There were also significant technical obstacles.
- Town Attorney Greg Bell stated legally you can do it but was concerned with the possibility of it becoming problematic for voting.
- Other Board members had issues with the limitations and gave no support.
  
- **Resolution 2019-03R**
- **Action**

**NO MOTION WAS MADE**

**MOTION DIES**

5. **Regional Treatment Plant IGA for the Purchase of Real Property**

- Town Planner Mitch Nelson presented on the plan to phase the community park starting with the construction of the great lawn and central parking lot as well as the beginning of the trail systems.
- **Action**

**MOTION WAS MADE BY TRUSTEE STOUT** second by Trustee Duda to approve the Community Park phasing with the Board's recommendation. All Board members present voting **YES**,

**MOTION PASSED**

3 **STAFF REPORTS**

*Board approval may be sought for administrative actions in association with staff reports.*

- **Town Administrator**
  - Town Administrator Nicholas Wharton brought to attention a bill from the Town of Windsor which would be much higher than anticipated due to the fact that there was carryover from the previous year's sewage treatment bill and would like the Boards support to pay the overage.
  - **Action**

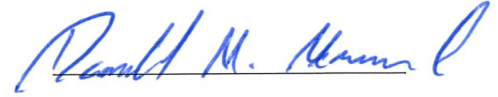
**MOTION WAS MADE BY TRUSTEE KANE** second by Trustee Baszler to approve the Windsor Waste Water Bill being paid. All Board members present voting **YES**,

**MOTION PASSED**

- **Town Attorney**
- **Town Planner**
- **Town Engineer**
- **Mayor**

4 **ADJOURN – 7:58 PM**

TOWN OF SEVERANCE



Donald M. McLeod, Mayor

ATTEST:

  
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Michael Jenner, Town Clerk