



**TOWN BOARD MEETING**  
Town Board Chamber  
3 S. Timber Ridge Parkway, Severance, CO 80550

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**MINUTES**  
**REGULAR MEETING 2019-03**  
**February 26, 2019**  
**6:00 p.m.**

**Present:**

**Mayor:**

Don McLeod

**Trustees:**

Bruce Florquist  
Dennis "Zeke" Kane  
Frank Baszler  
Michelle Duda  
Tad Stout  
Matt Gordon

**Absent:**

None

**Staff:**

Nicholas Wharton, Town Administrator  
Michael Jenner, Town Clerk  
Mitchell Nelson, Town Planner  
Matt Gould, Town Attorney

**Audience:** Ann Kling, Dan and Lynn Meyers, Julie, Gunnar and Lily Stout, Katie Scherer, Ashleigh Overby, Bobbie Haas, Gary Martin.

**1 CALL TO ORDER**

**1. Roll Call**

**2. Pledge of Allegiance**

**3. Public Comment:**

-Gunnar Stout thanked the board for letting his 4H group use the Town Hall.  
-Ann Kling invited the board to a Better Angels workshop.

-Stephen Gagliardi asked the board to consider changing the municipal code to allow State legal fireworks to ease the workload on the new police department. The Board will bring this back for action at a later time.

*The purpose of the Public Comment is for members of the public to speak to the Town Board on any subject not scheduled on the Agenda. To accomplish scheduled agenda items, comments should be limited to a three-minute time-period. The Town Board shall make no decision or action on comments, except to schedule the matter for decision later. Those addressing the Town Board are requested to state their name and address.*

**4. Agenda Review: Town Administrator**

- There were no changes to the agenda.

**5. Consent Calendar**

*The Consent Calendar is intended to allow the Town Board to spend its time and energy on the important items on a lengthy agenda. Administration recommends approval of the Consent Calendar. Anyone may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately. Agenda items pulled from the Consent Calendar will be considered separately under Pulled Consent Items. Items remaining on the Consent Calendar will be approved by Town Board with one vote. The Consent Calendar consists of: Ordinances that are routine; Resolutions that are routine; Items of no perceived controversy; Routine administrative actions.*

- Minutes – 2019-2 February 5, 2019
- Financials- December 2018 Financials
- Ordinance 2019-03: Planning Commission
- Ordinance 2019-04: Construction Hours
- Ordinance 2019-04R for Northern Water

**MOTION WAS MADE BY TRUSTEE FLORQUIST** second by Trustee Duda to approve the consent calendar. **RECORDED VOTE;**

- **YEAS:** Trustees Florquist, Stout, Kane, Duda, McLeod, Baszler.....6
- **ABSTAIN:** Trustee Gordon.....1

**MOTION PASSED**

**6. Approval of Agenda**

**MOTION WAS MADE BY TRUSTEE KANE** second by Trustee Baszler to approve the agenda. All Board members present voting **YES,**

**MOTION PASSED**

1. **2018 HOA/Metro District Report**

2. **CU Denver Architecture Partnership**

- Town Planner Mitchell Nelson presented for the CU Denver Architecture program in which the Town would be able to get design and labor for a reduced cost on the park amphitheater while giving valuable experience to students.
- Trustee Stout was interested in the amount of savings which Mr. Nelson states around 20 to 40 percent.
- Trustee Baszler would like to see the design process, so it doesn't clash with the design of the park as a whole.

- **Action**

**MOTION WAS MADE BY TRUSTEE BASZLER** second by Trustee Kane to authorize the staff to move forward with the CU Denver Architecture Partnership and complete the MOU if and when they are ready with Mr. Nelsons and the Town Attorneys review of that document. All Board members present voting **YES**,

**MOTION PASSED**

3. **Clearview Library Board Member Appointment**

- Town Administrator Nicholas Wharton presented the candidates for the Library Board in which there were three that the Library Board Committee went through 21 candidates and would like the Board to approve the three candidates selected by the search committee.

- **Action**

**MOTION WAS MADE BY TRUSTEE FLORQUIST** second by Trustee Kane to approve the appointments suggested by the Library Board Search Committee. All Board members present voting **YES**,

**MOTION PASSED**

4. **Ordinance No. 2019-5: An ordinance regulating use of buses, camper coaches, trailer coaches, motor homes, self-propelled motor homes, recreational equipment and recreational vehicles as a residence.**

- Town Administrator Nicholas Wharton brought before the Ordinance limiting the ability to live in mobile homes for more than 14 days in a calendar year.
- Tad Stout commented that this Ordinance meets his requirements, but people will always look for work around to the 14 day limit.
- Bobbie Haas stated that the 14 day limit is too long and she would like to make sure that more time was spent on making the Old Town section of Town better looking.

- **Ordinance 2019-05**

- **Action**

**MOTION WAS MADE BY TRUSTEE BASZLER** second by Trustee Gordon to approve Ordinance 2019-05 to prevent people from living in trailers for a period of more than seven days in a calendar year with the exception of construction. All Board Members present voting **YES**,

**MOTION PASSED**

**5. Board Member Requests**

- Trustee Gordon brought to the attention of the Board some of his concerns regarding transparency and bring items for the agenda to be made apparent with the entire board. Due to work restrictions Trustee Gordon will be stepping down from the Board after this meeting. Trustee Gordon also brought forward a Resolution to promote transparency in the Town and asked the Board to adopt it.
- **Action**
- **MOTION WAS MADE BY TRUSTEE KANE** second by Trustee Stout to approve Resolution 2019-07R. **RECORDED VOTE;**
- **YEAS:** Trustees Gordon Stout, Kane, Baszler.....4
- **NAY:** Trustee Florquist, Duda, McLeod.....3

**MOTION PASSED**

**3 STAFF REPORTS**

*Board approval may be sought for administrative actions in association with staff reports.*

- **Town Administrator**
  - Town Administrator Nicholas Wharton asked the board if they would like to be presented with the new employee policy in which they unanimously agreed it should be administrative and asked for a motion to spend funds on the NISP project instead of taking a line of credit.
- **Action**

**MOTION WAS MADE BY TRUSTEE FLORQUIST** second by Trustee Gordon to approve the expenditure of funds for the NISP project. All Board Members present voting **YES**,

**MOTION PASSED**

- Town Attorney
- Town Planner
- Town Engineer
- Mayor

4 ADJOURN – 7:58 PM

TOWN OF SEVERANCE



Incorporated 1920  
Severance, Colorado

A handwritten signature in blue ink, appearing to read "Donald M. McLeod".

Donald M. McLeod, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Michael Jenner".

Michael Jenner, Town Clerk