



TOWN BOARD MEETING
Town Board Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
REGULAR MEETING 2018-19
Monday, November 5, 2018 at 6:00 p.m.

Present:

Mayor:

Mayor Pro-Tem

Trustees:

Don McLeod
Matt Gordon
Bruce Florquist
Dennis "Zeke" Kane
Frank Baszler
Michelle Duda

Absent:

Staff:

Michael Jenner, Town Clerk
Mitchell Nelson, Town Planner
Greg Bell, Town Attorney
Steve Christensen, Town Treasurer
Misty Siderfin, Police Chief
Jakob Sutton, Utility Billing and Permit Clerk

Audience:

Celinda and Keith Olszewski, Tad Stout, Brooke, Derrick and Dane Best, Nick and Amy Garcia, Debbie Sommer, Warren Seiler, Sandra Friedrichsen, Harvey and Bonnie Nail, Mike and Eleanor Foley, Cassy Crawford and Bob Glaze.

1 CALL TO ORDER

1. Roll Call

-Matt Gordon was the only trustee absent

2. Pledge of Allegiance

3. **Approval of Agenda**

MOTION WAS MADE BY TRUSTEE FLORQUIST second by Trustee Kane to approve the agenda. All Board members present voting **YES**,

MOTION PASSED

4. **Public Comment:**

The purpose of the Public Comment is for members of the public to speak to the Town Board on any subject not scheduled on the Agenda. To accomplish scheduled agenda items, comments should be limited to a three-minute time-period. The Town Board shall make no decision or action on comments, except to schedule the matter for decision later. Those addressing the Town Board are requested to state their name and address.

-Dane Best from 334 Scotch Pine Ct approached the board to change the ordinance classifying snowballs as missiles, thus allowing snowball fights in town. The Board will bring this suggestion back at a later time to vote on changing the in ordinance.

-Tad Stout of 305 Second Street would like more attention taken to the appearance and enforcement in Old Town. The Board will direct staff to look into this matter.

5. **Consent Agenda**

All matter listed under the Consent Agenda are considered routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items unless deemed necessary. If deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a. Minutes – 2018-18 October 17, 2018

MOTION WAS MADE BY TRUSTEE DUDA second by Trustee Baszler to approve the consent agenda.

- **RECORDED VOTE;**
- **YEAS:** Trustees Florquist, Kane, McLeod, Duda, Baszler.....5
- **ABSTAIN:** Trustee Gordon.....1

MOTION PASSED

2 **REGULAR MEETING**

1. **Fire Department Code Update**

- **RESOLUTION No. 2018-17R- A resolution adopting the 2018 Fire Code.**
- Sandra Friedrichsen would like the Town of Severance to adopt the 2018 Fire Code to match the Town of Windsor.
- **Action**

MOTION WAS MADE BY TRUSTEE DUDA second by Trustee Florquist to approve Resolution No. 2018-17R to adopt the 2018 Fire Code. All Board members present voting **YES**,

MOTION PASSED

2. Utility Billing Postcards

- Jakob Sutton, Utility Billing and Permit Clerk brought the option in front of the board to change the format of the utility bills in order to save money and make billing a bit easier.
- **Action**

MOTION WAS MADE BY TRUSTEE BASZLER second by Trustee Florquist to move forward with the Utility Billing Postcards. All Board members present voting **YES**,

MOTION PASSED

3. Liquor License Renewal Policy

- Town Clerk Michael Jenner asked the board to change the policy in which existing licenses with no violations can reapply without approval of the board.
- **Action**

MOTION WAS MADE BY TRUSTEE DUDA second by Trustee Baszler to approve the Liquor License Renewal Policy change. All Board members present voting **YES**,

MOTION PASSED

4. Public Works Demo and Abatement

- Town Planner Mitchell Nelson brought forward the proposals for the demolition and asbestos abatement for the current structures on the proposed Public Works building site. There was unanimous agreement that this was the next step and went to a motion.
- **Action**

MOTION WAS MADE BY TRUSTEE BASZLER second by Trustee Gordon to approve Staff to move forward with the asbestos and demo of the current building on the public works lot. All Board members present voting **YES**,

MOTION PASSED

5. Lease Agreement for Historic Town Hall

- Severance Community Church would like to lease the Historic Town Hall on a more permanent basis and take over the care and maintenance of the property. The Town Board believed that the terms were fair and went to action.
- **Action**

MOTION WAS MADE BY TRUSTEE DUDA second by Trustee Kane to approve the consent agenda.

- RECORDED VOTE;
- YEAS: Trustees Gordon, Kane, McLeod, Duda, Baszler.....5
- ABSTAIN: Trustee Florquist.....1

MOTION PASSED

3 STAFF REPORTS

Board approval may be sought for administrative actions in association with staff reports.

- Town Administrator
- Town Attorney
- Town Planner
- Town Engineer
- Mayor

4 ADJOURN- 8:22 P.M.

TOWN OF SEVERANCE


Donald M. McLeod, Mayor

ATTEST:




Michael Jenner, Town Clerk