



PLANNING COMMISSION MEETING  
Town Board Chamber  
3 S. Timber Ridge Parkway, Severance, CO 80550

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MINUTES  
REGULAR MEETING 2018-09 PC  
Wednesday, November 14, 2018 - 6:00 p.m.

**Commissioners Present:**

Julie Stout  
Zack Goodell  
Steven Gagliardi  
Donald McLeod  
Kevin Hartley

**Absent:**

Matthew Gordon

**Staff Present:**

Nicholas Wharton, Town Administrator  
Michael Jenner, Town Clerk  
Mitchell Nelson, Town Planner

**Audience:** Jack Fatchett, Joe Erjavec

**A. CALL TO ORDER**

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda

**MOTION WAS MADE BY MAYOR McLeod** second by Commissioner Gagliardi to approve the agenda. All Board members present voting **YES**,

**MOTION PASSED**

**4. Public Comment:**

*The purpose of the Public Comment is for members of the public to speak to the Planning Commission on any subject not scheduled on the Agenda. To accomplish scheduled agenda items, comments should be limited to three minutes. The Planning Commission shall make no decision or action on comments, except to schedule the matter for decision later. Those addressing the Planning Commission are requested to state their name and address.*

- There was no public comment at this time.

**5. Consent Agenda**

*All matter listed under the Consent Agenda are considered routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items unless deemed necessary. If deemed necessary, that item should be removed from the Consent Agenda and considered separately.*

a. 2018-6PC August 15, 2018

**MOTION WAS MADE BY COMMISSIONER STOUT** to approve consent agenda if there were no objections. All Commission members present voting **YES**,

**MOTION PASSED**

## **B. REGULAR MEETING**

### **1. Amendment to the Land Use Code for Oil and Gas**

- Town Planner Mitch Nelson brought forward the proposed change to the land use code for Oil and Gas pipeline setbacks to adopt the state requirements.

- **Public Hearing: The Public Hearing was opened at 6:15 pm**
- **Action**

**MOTION WAS MADE BY MAYOR McLeod** second by Commissioner Gagliardi to continue the Public Hearing until amendments were made from staff. All Commission members present voting **YES**,

**MOTION PASSED**

### **2. Saddler PUD Tracts 9 & 10 Preliminary Plat**

- Joe Erjavec representing Liberty Bank presented the proposed layout for tracts nine and ten of the Saddler development. This area would have paired homes with outdoor amenities.
- Mayor McLeod had questions in regards to parking and how in the future there may be a need to increase street side parking
- **Action**

**MOTION WAS MADE BY COMMISSIONER Gagliardi** second by Mayor McLeod to forward the preliminary plat for Saddler PUD Tracts 9 and 10 to the Board of Trustees with staff conditions. All Commission members present voting **YES**,

**MOTION PASSED**

## **C. STAFF REPORTS**

- Next Meeting December 19, 2018

## **D. ADJOURN**

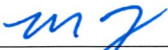
-Meeting adjourned at 6:58 PM

TOWN OF SEVERANCE  
PLANNING COMMISSION



Commissioner Julie Stout, Chair

ATTEST:



Michael Jenner, Town Clerk