



TOWN BOARD MEETING  
Town Board Chamber  
3 S. Timber Ridge Parkway, Severance, CO 80550

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MINUTES  
REGULAR MEETING 2018-20  
Monday, December 3, 2018 at 6:00 p.m.

**Present:**

**Mayor:**

**Trustees:**

Don McLeod  
Bruce Florquist  
Dennis "Zeke" Kane  
Frank Baszler  
Michelle Duda

**Absent:**

Matt Gordon

**Staff:**

Nicholas Wharton, Town Administrator  
Michael Jenner, Town Clerk  
Mitchell Nelson, Town Planner  
Greg Bell, Town Attorney  
Misty Siderfin, Police Chief

**Audience:** , Dane, Brooke and Derrick Best, Zack Goodell, Anel Rosado, Julie, Gunnar, Tad, and Lily Stout, Joe Pirrone, Kelly Stanclift, Melissa Lacey, Aaron Pearson, Tammy and Jeremy Gourd, Nichol Lauer, Natalie Morrow, Jodene Foy, Gary Martin, Joe Ersaver, Jack Fatchett, Hayden and Nicole Hahn, Warren and RoseAnne Seiler, Joan Fritsche.

**A. CALL TO ORDER**

**1. Roll Call**

All members were present with the exception of Matt Gordon.

**2. Pledge of Allegiance**

**3. Approval of Agenda**

**MOTION WAS MADE BY TRUSTEE Florquist second by Trustee Baszler to approve the agenda. All Board members present voting YES,**

**MOTION PASSED**

**4. Public Comment:**

- Tad Stout brought up making Town Board meetings recorded to help both staff and the public in which the board directed staff to look further into the matter.

## 5. Consent Agenda

- Minutes – 2018-19 November 5, 2018
- Payables- October 2018 payables
- Financials- October 2018 financials

**MOTION WAS MADE BY TRUSTEE Duda** second by Trustee Baszler to approve the consent agenda minus the financials which will be discussed at the end of the meeting. All Board members present voting **YES**,

**MOTION PASSED**

## B. REGULAR MEETING

### 1. Trustee Appointment

- Each of Melissa Lacey, Gary Martin, Tad Stout and Joe Pirrone spoke briefly about their qualifications in front of the Board.

- **Action**

**The Board voted by silent ballot and elected Mr. Tad Stout to the Board.**

### 2. Ordinance NO. 2018-17

-Dane Best came before the board to petition changing the municipal code to remove snowballs from the missile ban in town. The Town Board were then informed that legal council had drafted.

- **Ordinance No. 2018-17**
- **Action**

**MOTION WAS MADE BY TRUSTEE FLORQUIST** second by Trustee Duda to adopt Ordinance NO. 2018-17. All Board members voted **YES**,

**ORDINANCE ADOPTED**

### 3. G5 Modification of Premise Hearing

- Town Clerk Michael Jenner presented in regards to the application for a change in premise permit for G5 to allow the consumption of alcohol within a fenced off parking lot. Tammy Gourd stated they will also be using wrist bands and IDing at all sales.

- **Action**

**MOTION WAS MADE BY TRUSTEE DUDA** second by Trustee Baszler to approve the G5 Modification of Premise Permit. All Board members voted **YES**,

MOTION PASSED

4. Saddler PUD Tracts 9 & 10 Preliminary Plat

- Joe Envier representing the Saddler Ridge Development presented the concept of attached homes with open space in between the commercial properties and the larger acreages. Trustee Baszler was concerned with density near commercial. Town Planner Mitch Nelson assured the Trustees that use would be considered while developers approach the Town and the Town knows the intended use of the first three lots which would provide little disruption. Trustee Duda had questions regarding the retention ponds and if they would be able to be used for fisheries. Mr. Envier stated he would look into it.

- Action

MOTION WAS MADE BY TRUSTEE STOUT second by Trustee Duda to approve the Saddler PUD Tracts 9 & 10 preliminary plat with staff conditions.

- RECORDED VOTE;
- YEAS: Trustees Florquist, Stout, Kane, Duda, Florquist, McLeod.....5
- ABSTAIN: Trustee Baszler.....1

MOTION PASSED

5. Severance South Metro District IGA

- Joan Fritsche representing Severance South Metro District presented to the board the comprehensive plan for the services that will be included within Severance South and why there may be a need for a 70 mil tax rate on the homes there.

- Action

MOTION WAS MADE BY TRUSTEE DUDA second by Trustee Baszler to approve Severance South Metro District IGA with a sixty mil cap and the ability to come before the board for 10 more.

- RECORDED VOTE;
- YEAS: Trustees Stout, Kane, McLeod, Baszler.....4
- NAYS: Trustee Florquist, Duda.....2

MOTION PASSED

6. 2019 Final Budget

- Town Administrator Nicholas Wharton explained that the following resolutions were to approve the budget in which the board had been presented in past work sessions and this was done every year.

- RESOLUTION NO. 2018-18R- A resolution to adopt the 2019 budget.
- Action

MOTION WAS MADE BY TRUSTEE FLORQUIST second by Trustee Kane to approve Resolution No. 2018-18R. All Board members present voting YES,

MOTION PASSED

- RESOLUTION NO. 2018-19R- A resolution to set Mill Levies.
- Action

MOTION WAS MADE BY TRUSTEE FLORQUIST second by Trustee Kane to approve Resolution No. 2018-19R. All Board members present voting YES,

MOTION PASSED

- RESOLUTION NO. 2018-20R- A resolution appropriating Sums of Money.
- Action

MOTION WAS MADE BY TRUSTEE DUDA second by Trustee Kane to approve Resolution NO. 2018-20R. All Board members present voting YES,

MOTION PASSED

7. Resolution 2018-21R

- Town Clerk Michael Jenner brought this before the Board to make volunteer employees exempt from the Towns workers comp plan.
- RESOLUTION NO. 2018-21R- A resolution exempting nonpaid officials from the Towns workers comp plan.
- Action

MOTION WAS MADE BY TRUSTEE FLORQUIST second by Trustee Kane to approve Resolution 2018-21R. All Board members present voting YES

MOTION PASSED

8. Resolution 2018-22R

- Town Board meetings will be held every first and fourth Tuesday with Work Sessions being held the second Tuesday of each month.
- RESOLUTION NO. 2018-22R- A resolution approving the dates of meetings and places of postings for 2019.
- Action

MOTION WAS MADE BY TRUSTEE BASZLER second by Trustee Stout to approve Resolution 2018-21R.

- RECORDED VOTE;
- YEAS: Trustees Stout, Duda, Baszler, Florquist, McLeod.....5
- NAYS: Trustee Kane.....1

MOTION PASSED

9. Fifteenth Interim NISP Agreement with the Northern Colorado Water Conservancy District

- Action

MOTION WAS MADE BY TRUSTEE BASZLER second by Trustee Stout to approve Resolution 2018-21R.

- RECORDED VOTE;
- YEAS: Trustees Stout, Duda, Baszler, Florquist, McLeod.....5
- NAYS: Trustee Kane.....1

10. Proposed Municipal Code Changes

- Town Planner Mitch Nelson brought forward the progress to address the growth of natural grasses in lots bigger than an acre. This will be looked at in the future and come before the board in a finalized form.

11. Proposal for Continued Town Attorney Services

- **RESOLUTION NO. 2018-23R-** A resolution approving continued Town Attorney Services
- **Action**

**MOTION WAS MADE BY TRUSTEE FLORQUIST** second by Trustee Kane to approve Resolution 2018-23R.

- **RECORDED VOTE;**
- **YEAS:** Trustees Stout, Kane, Baszler, Florquist, McLeod.....5
- **NAYS:** Trustee Duda.....1

**MOTION PASSED**

12. Approval of the November 2018 Financials

- **Action**

**MOTION WAS MADE BY TRUSTEE KANE** second by Trustee Duda to approve the November 2018 financials. All Board members present voting **YES**,

**MOTION PASSED**

**C. STAFF REPORTS**

*Board approval may be sought for administrative actions in association with staff reports.*

- **Town Administrator**

- Town Administrator Nicholas Wharton would like to be able to go up to 140,000 to provide a new guard rail across from Casa Loma.

**MOTION WAS MADE BY TRUSTEE FLORQUIST** second by Trustee Duda to allow Administrator Wharton to go up to 140,000 in building a new guard rail. All Board members present voting **YES**,

**MOTION PASSED**

- Mr. Wharton would like to work with North Weld Water in order to keep the amount of flow to what was used this past summer due to the amount of builds.

**MOTION WAS MADE BY TRUSTEE STOUT** second by Trustee Kane to allow Town Administrator to work with North Weld Water to increase the water flow. All Board members present voting **YES**,

**MOTION PASSED**

- Mr. Wharton would like to give all staff a Christmas bonus as was done in the past.

**MOTION WAS MADE BY TRUSTEE BASZLER** second by Trustee Florquist to approve the Christmas bonus for the staff. All Board members present voting **YES**

**MOTION PASSED**

- **Town Attorney**  
No report at this time.
- **Town Planner**  
Mitchell Nelson gave an update on the community park and the public works facility.
- **Mayor**  
No report at this time

**D. EXECUTIVE SESSION**

**MOTION WAS MADE BY MAYOR McLEOD** second by Trustee Florquist to convene for a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) All Board members present voting **YES**,

**MOTION PASSED**


**Meeting convened to Executive Session at 8:25 p.m.**

**Meeting reconvened to Regular Session at 8:45 p.m.**


**E. ADJOURN**

**Meeting adjourned at 8:49 p.m.**

TOWN OF SEVERANCE

  
Donald M. McLeod, Mayor

ATTEST:

  
Michael Jenner, Town Clerk