



PLANNING COMMISSION MEETING
Town Board Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
REGULAR MEETING 2018-05PC
Wednesday, June 6, 2018 - 6:00 p.m.

Commissioners Present:

Julie Stout
Zack Goodell
Steve Gagliardi
Don McLeod
Matt Gordon

Absent:

None

Staff Present:

John Holdren, Town Administrator
Betty Mauch, Town Clerk
Mitch Nelson, Town Planner

Audience: Lily Stout, Gunnar Stout, Oliver Shi,

A. CALL TO ORDER

Commissioner Stout called the meeting to order at 6:01 p.m.

1. Roll Call

All members were present.

2. Pledge of Allegiance

3. Approval of Agenda

MOTION WAS MADE BY COMMISSIONER McLEOD second by Commissioner Gordon to approve the agenda. All members present voting **YES**,

MOTION PASSED

4. **Public Comment:** There were none

5. Approval of Minutes

- 2018-4PC May 16, 2018

MOTION WAS MADE BY COMMISSIONER McLEOD second by Commissioner Gordon to approve the Minutes for 2018-4PC May 16, 2018. All members present voting **YES**,

MOTION PASSED

B. REGULAR MEETING

1. Land Use Code Review Technical Corrections

- **Public Hearing**

- **Open Public Hearing**

Commissioner Stout opened the Public Hearing at 6:03 p.m.

- **Roll Call for Public Hearing**

All members were present.

- **Comments from Applicant**

Town Planner Mitch Nelson stated that he and Assistant Town Administrator Nicholas Wharton reviewed Chapter 16 of the Land Use Code strictly for grammatical errors. He noted that they added one piece on fencing between non-similar uses, which is something we have always enforced. He asked the Commissioners for any other grammatical errors or technical changes. This will continue to be reviewed and will be going back to the Town Board on June 18, 2018. He asked that they forward a recommendation of approval to the Board.

- **Comments from Town Planner and staff**

- **Comments from Planning Commission**

Commissioner McLeod stated if we want to change the Land Use Code we need to correct this first then make other changes. This is just changing the technical aspects. He stated he is happy to have the spelling and grammatical errors corrected. It seems there are more than one version of the Land Use Code and he would like to get it down to one version.

Commissioner Stout listed the typos and grammatical errors that she found.

- **Comments from the Public - There were none.**

- **Adjourn public hearing - 6:15 p.m.**

Commissioner Stout adjourned the Public Hearing at 6:15 p.m.

- **Action**

MOTION WAS MADE BY COMMISSIONER McLEOD second by Commissioner Gordon to forward a recommendation of approval of the Land Use Code as stated and changed by staff with staff recommendations. All members present voting **YES**,

MOTION PASSED

C. STAFF REPORTS

Mitch stated they were very rushed to get this back to the Planning Commission and there will be more technical changes. He asked that they please check for other changes needed. He is working to set the process for the Comprehensive Plan which involves public hearings. A lot of the Commissioners are new so doing a comp plan will help them with understanding the processes. He noted he ap-

preciates all the corrections from Commissioner Stout. With the code we are changing he has our intern, Oliver, helping him revise drawings, formatting and giving it more of a modern look. They will send it out to all the Commissioners and Board Members when it is finished and post it on the website. He welcomed and introduced the Town's Planning Intern, Oliver Shi.

Commissioner McLeod requested everyone get a hard copy of the latest version so everyone is looking at the same one.

- Next Meeting July 18th, 2018

D. ADJOURN

Meeting adjourned at 6:15 p.m.

**TOWN OF SEVERANCE
PLANNING COMMISSION**

Julie Stout

Commissioner Julie Stout, Chair

ATTEST:

Betty Mauch

Betty Mauch, Town Clerk

