



PLANNING COMMISSION MEETING
Town Board Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
REGULAR MEETING 2017-09PC
Wednesday, October 18, 2017 - 6:00 p.m.

Commissioners Present:

Todd Ahl,
Brian White
Julie Stout
Mike Kinney
Don Brookshire

Commissioners Absent:

Michelle Duda, Alternate

Staff:

Nicholas Wharton, Assistant Town Administrator
Betty Mauch, Town Clerk
Mitch Nelson, Town Planner

Audience: Zack Goodell

A. CALL TO ORDER

Commissioner Ahl called the meeting to order at 6:00 p.m.

1. Roll Call

Alternate Commissioner Michelle Duda was absent.

2. Pledge of Allegiance

3. Approval of Agenda

MOTION WAS MADE BY COMMISSIONER KINNEY second by Commissioner Brookshire to approve the agenda. All members present voting **YES**,

MOTION CARRIED

4. Public Comment: There were none.

5. Approval of Minutes

- 2017-08PC September 20, 2017

MOTION WAS MADE BY COMMISSIONER BROOKSHIRE second by Commissioner Stout to approve the Minutes 2017-08PC September 20, 2017 with corrections showing Commissioner Kinney being absent from the September 20, 2017 Planning Commission Meeting and removing him from any motions, seconds and voting. All members present voting **YES**,

MOTION CARRIED

B. REGULAR MEETING

1. Land Use Code

Town Planner Mitch Nelson stated that these are the adjustments to the Land Use Code he has been talking about. This first round is more on the legal side. Town Attorney Greg Bell has made some changes based on feedback and to stay within state statute. Some minor changes were made to the Sign Code content to just redefine size and location of signs, pull signs out of right-of-way, sign size changes for developer signs and adding any limits on how many signs they can have. He noted we can only control size and location, not content. He encouraged the Commissioners to contact him with questions or concerns. Town Attorney Greg Bell has approved all the redlined items. He asked for a motion to forward a recommendation of approval to the Board on the items Town Attorney Bell has approved.

Discussion was held concerning developer community meetings for residents.

MOTION WAS MADE BY COMMISSIONER BROOKSHIRE second by Commissioner Kinney to forward a recommendation of approval of the revisions to the Land Use Code to the Town Board and include in the development requirements that neighborhood meetings for developments be included as part of our process at staff discretion and to include revisions to the Sign Code. All members present voting **YES**,

MOTION CARRIED

C. STAFF REPORTS

Mitch reported the grant application for the Community Park is due tomorrow. They have started dirt work at 74 and 21 on the reservoir. You will see more stuff next month.

- Next Meeting November 15, 2017

ADJOURNMENT

The meeting adjourned at 6:30 p.m.

**TOWN OF SEVERANCE
PLANNING COMMISSION**

Todd Ahl, Chairman

ATTEST:

Betty Mauch, Town Clerk